

## CALL FOR PHOTOS FOR OLLI INK 2023

### INFORMATION FOR THOSE WHO SUBMIT PHOTOS

1. **Call for Photos.** OLLI INK, the literary magazine published each spring, will be accepting black and white photos for the interior magazine and color photos for the cover for the 2023 edition beginning now.
2. **Deadline for Submissions.** The submission deadline will be **5:00 pm on Monday, April 10.** NO SUBMISSIONS WILL BE ACCEPTED AFTER THE DEADLINE!
3. **Participants.** OLLI Photo Club (OPC) photographers may submit up to 5 black and white photos for review for inside the INK publication and up to 3 color photos for the front cover. The placement of each inside photo is determined by the layout editor, depending on space, and cannot be expected to relate to any particular piece of writing.
4. **Photo Orientation and Watermark Restriction.** Black and white photos for the interior pages can be either portrait or landscape orientation. Color photos for the cover must be portrait orientation. No watermarks are permitted on any photo submissions.
5. **Selection Process.** A team of INK reviewers (none of which are Photography Club members) will review the photos (without knowing the name of the photographer) and determine the selections for the magazine. Once photos are selected, an OLLI INK member will contact each photographer for permission to print your selected photo(s) in the magazine.

## PROCEDURE FOR SUBMITTING PHOTOS

### **1. File Naming:**

Photo files must follow this format.

Last Name, First Name - Title - Photo ID

For example, Carlisle, Kitty - Cats I Have Known - IMG\_1234

Note: The Photo ID should be used to ensure uniqueness of file names. The gallery is now configured to prevent the public (and reviewers) from seeing the name of the photographer. However, the title and caption from the Exif data may still be visible, so do not put personal information into those fields.

### **2. File Sizing.**

To ensure highest quality for publication in OLLI Ink, color cover photos shall be sized to 1400x2100 pixels and B&W inside photos shall be sized with the longest dimension being 2100 pixels.

**If you do not have the tools necessary** to generate these pixel sizes, submit the highest resolution you have.

### **3. Submission Process.**

Each month OPC members receive a link and a password to access the “OPC Upload Switchboard,” which provides a common method for all OPC members to upload photographs to the OPC repository.

The OPC Upload Switchboard now contains two OLLI Ink links to upload photos to either the B&W or the Color gallery, respectively. OPC members will use these galleries to respond to the OLLI Ink call for photos.

### **4. Viewing Process.**

Photos submitted for OLLI Ink may be viewed with either the direct links or the OPC Repository menu as follows:

Direct Links to the OPC Repository:

>[202303 – Spring 2023, Issue No. 13 \(B&W\)](#)

>[202303 – Spring 2023, Issue No. 13 \(Color\)](#)

Menu Sequence via the OPC Repository:

>Galleries

>Special

>OLLI Ink

>202303 – Spring 2023, Issue No. 13 (B&W)

**OR**

>202303 – Spring 2023, Issue No. 13 (Color)