

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

**AUDITED FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2020 AND 2019**

DUNHAM, AUKAMP & RHODES, PLC
Certified Public Accountants
Chantilly, Virginia

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

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Dunham, Aukamp & Rhodes, PLC
Certified Public Accountants

4437 Brookfield Corporate Dr., Suite 205-D
Chantilly, VA 20151

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Osher Lifelong Learning Institute at George Mason University
Fairfax, Virginia

We have audited the accompanying financial statements of Osher Lifelong Learning Institute at George Mason University (a nonprofit organization), which comprise the statements of financial position as of December 31, 2020 and 2019, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Osher Lifelong Learning Institute at George Mason University as of December 31, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Dunham, Anthony + Rhodes, PLLC

Certified Public Accountants
Chantilly, VA

October 25, 2021

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

**STATEMENTS OF FINANCIAL POSITION
December 31,**

ASSETS		
	2020	2019
Current Assets		
Cash and cash equivalents	\$ 585,255	\$ 458,294
Accounts receivable	10,000	3,391
Prepaid expenses	19,946	13,090
Total Current Assets	615,201	474,775
Property and Equipment		
Computer equipment and software	3,683	1,099
Furniture and fixtures	155,031	178,327
Leasehold improvements	334,515	334,515
Website	38,600	38,600
Less: Accumulated depreciation	(334,109)	(317,073)
Total Property and Equipment	197,720	235,468
Total Assets	\$ 812,921	\$ 710,243
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$ 10,850	\$ 7,677
Accrued payroll liabilities	9,337	2,205
Deferred revenue	253,788	281,599
Total Current Liabilities	273,975	291,481
Total Liabilities	273,975	291,481
Net Assets		
Without donor restrictions	507,397	383,171
With donor restrictions	31,549	35,591
Total Net Assets	538,946	418,762
Total Liabilities and Net Assets	\$ 812,921	\$ 710,243

The accompanying notes are an integral part of these financial statements.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

**STATEMENTS OF ACTIVITIES
For the Years Ended December 31,**

	2020			2019		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenue						
Membership dues	\$ 480,769	\$ -	\$480,769	\$ 495,194	\$ -	\$ 495,194
Endowment distributions	92,166	-	92,166	92,286	-	92,286
Contributions	44,676	2,225	46,901	38,362	6,028	44,390
Miscellaneous income	1,617	-	1,617	6,621	-	6,621
Investment income	4,268	-	4,268	4,657	-	4,657
Net assets released from donor restrictions	6,267	(6,267)	-	2,518	(2,518)	-
Total Support and Revenue	629,763	(4,042)	625,721	639,638	3,510	643,148
Expenses						
Program expenses	383,264	-	383,264	478,069	-	478,069
General and administrative	172,235	-	172,235	149,436	-	149,436
Fundraising	25,105	-	25,105	-	-	-
Total Expenses	580,604	-	580,604	627,505	-	627,505
Change in Net Assets before						
Contributed Services	49,159	(4,042)	45,117	12,133	3,510	15,643
Contributed services and facilities support	463,215	-	463,215	507,425	-	507,425
Contributed facilities expense	(176,718)	-	(176,718)	(219,704)	-	(219,704)
Contributed services expense	(286,497)	-	(286,497)	(287,721)	-	(287,721)
Change in Net Assets from Contributed Services	-	-	-	-	-	-
Other Income						
CARES Act grant - Note 3	75,067	-	75,067	-	-	-
Change in Net Assets	124,226	(4,042)	120,184	12,133	3,510	15,643
Net Assets at Beginning of Year	383,171	35,591	418,762	371,038	32,081	403,119
Net Assets at End of Year	\$ 507,397	\$ 31,549	\$538,946	\$ 383,171	\$ 35,591	\$ 418,762

The accompanying notes are an integral part of these financial statements.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

**STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended December 31, 2020**

	Supporting Services				Total
	Program Expenses	Management and General	Fundraising	Total Supporting Services	
Expenses Incurred					
Bank charges	\$ 15,763	\$ 1,776	\$ 598	\$ 2,374	\$ 18,137
Conference	-	339	-	339	339
Depreciation	34,282	6,050	-	6,050	40,332
Equipment	8,728	4,750	-	4,750	13,478
Financial assistance	25,150	-	-	-	25,150
Insurance	-	5,205	-	5,205	5,205
Legal and professional	-	6,364	-	6,364	6,364
Membership committees	238	7,413	4,623	12,036	12,274
Office supplies and expense	1,835	4,045	125	4,170	6,005
Payroll taxes	17,561	8,126	1,396	9,522	27,083
Postage	2,972	1,724	-	1,724	4,696
Program expenses	2,552	524	-	524	3,076
Publications	18,896	267	-	267	19,163
Registration	1,134	7,280	-	7,280	8,414
Rent	17,496	-	-	-	17,496
Facilities repairs and maintenance	-	612	-	612	612
Salaries	231,008	106,902	18,363	125,265	356,273
Special events	-	841	-	841	841
Telephone and internet	5,643	5,419	-	5,419	11,062
Travel	6	218	-	218	224
Website	-	4,380	-	4,380	4,380
	383,264	172,235	25,105	197,340	580,604
Total Expenses Incurred					
Contributed Expenses					
In-kind rent	121,173	6,377	-	6,377	127,550
In-kind maintenance	34,418	14,750	-	14,750	49,168
In-kind services	286,497	-	-	-	286,497
	442,088	21,127	-	21,127	463,215
Total Contributed Expenses					
Total Expense	\$ 825,352	\$ 193,362	\$ 25,105	\$ 218,467	\$ 1,043,819

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

**STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended December 31, 2019**

	Program Expenses	Supporting Services <u>General and Administrative</u>	<u>Total</u>
Expenses Incurred			
Bank charges	\$ 15,740	\$ 656	\$ 16,396
Conference	2,522	445	2,967
Depreciation	36,720	6,480	43,200
Donations	2,000	-	2,000
Equipment	12,960	5,554	18,514
Financial assistance	24,490	-	24,490
Insurance	-	5,044	5,044
Landscaping	3,509	-	3,509
Legal and professional	-	6,186	6,186
Membership committee	8,972	-	8,972
Office supplies and expense	2,388	5,073	7,461
Payroll taxes	17,938	7,279	25,217
Postage	2,522	2,522	5,044
Program expenses	10,874	-	10,874
Publications	23,915	-	23,915
Registration	9,500	500	10,000
Rent	54,891	2,889	57,780
Salaries	233,353	94,879	328,232
Special events	3,390	-	3,390
Supplies	9,072	-	9,072
Telephone and internet	3,313	9,938	13,251
Travel	-	1,991	1,991
	<hr/>	<hr/>	<hr/>
Total Expenses Incurred	478,069	149,436	627,505
Contributed Expenses			
In-kind rent	152,760	8,040	160,800
In-kind maintenance	41,233	17,671	58,904
In-kind services	287,721	-	287,721
	<hr/>	<hr/>	<hr/>
Total Contributed Expenses	481,714	25,711	507,425
	<hr/>	<hr/>	<hr/>
Total Expense	<u>\$ 959,783</u>	<u>\$ 175,147</u>	<u>\$ 1,134,930</u>

The accompanying notes are an integral part of these financial statements.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

**STATEMENTS OF CASH FLOWS
For the Years Ended December 31,**

	2020	2019
Cash Flows from Operating Activities		
Change in net assets	\$ 120,184	\$ 15,643
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	40,332	43,200
Changes in operating assets and liabilities:		
Increase in accounts receivable	(6,609)	(3,391)
Increase in prepaid expenses	(6,856)	(5,204)
Increase in accounts payable	3,173	3,422
Increase in accrued payroll liabilities	7,132	841
Decrease in deferred revenue	(27,811)	(4,329)
Net cash provided by operating activities	129,545	50,182
Cash Flows from Investing Activities		
Purchase of property and equipment	(2,584)	(19,059)
Proceeds from sale of investments	-	28,600
Net cash (used in) provided by investing activities	(2,584)	9,541
Change in cash and cash equivalents	126,961	59,723
Cash and cash equivalents, beginning of year	458,294	398,571
Cash and cash equivalents, end of year	\$ 585,255	\$ 458,294

OSHER LIFELONG LEARNING INSTITUTE AT GEORGE MASON UNIVERSITY

NOTES TO FINANCIAL STATEMENTS

NOTE 1 – Organization and Summary of Accounting Policies

Osher Lifelong Learning Institute at George Mason University, formerly known as Learning in Retirement Institute (the Institute) was incorporated in 1991, under the laws of the Commonwealth of Virginia. In June 2004, the Institute changed its name in accordance with grant requirements. The Institute operates sites in the counties of Fairfax and Loudoun that provide its members with learning opportunities, in which they can explore new interests, discover and develop their abilities and engage in intellectual pursuits. The Institute's primary sources of support are from membership dues, donated services, contributions and distributions from the George Mason University Foundation endowment.

Nature of Activities: The mission of the Osher Lifelong Learning Institute at George Mason University is to offer to its members learning opportunities in a stimulating environment in which adults can share their talents, experiences and skills; explore new interests; discover and develop latent abilities; engage in intellectual and cultural pursuits; and socialize with others of similar interests. To accomplish its mission, the Institute is guided by the following principles.

- Provides noncredit, non-degree-granting programs, as well as special, cultural and social events.
- Is governed by its members through an elected Board of Directors.
- Functions as an intellectual cooperative in which members volunteer as planners, instructors, organizational officers and committee members.
- Serves as an important resource and forum for the discussion of current issues and concerns of its members and the community.
- Is an affirmative action, equal opportunity, nonprofit institution.

Program Expenses relate to educational programing that includes daytime courses, lectures, special events, and other activities held during spring, summer, fall, and winter terms. The reporting of Member Services has been combined with Program Expenses.

Management and General Expenses relate to operational and administrative uses.

Fundraising Expenses relate to events and activities associated with the raising money for the Institute.

A summary of the Institute's significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

- (a) **Basis of Accounting** – The Institute prepares its financial statements in accordance with generally accepted accounting principles, which involves the application of accrual accounting; consequently, revenues and gains are recognized when earned, and expenses and losses are recognized when incurred.
- (b) **Basis of Presentation** – The Institute is required to report information regarding its financial position and activities according to two classes of net assets as follows:
 - Without Donor Restrictions – represents resources which have met applicable award restrictions and/or resources generated by sources other than from the award.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 1 – Organization and Summary of Accounting Policies (continued)

(b) Basis of Presentation (continued)

- With Donor Restrictions – These net assets result from gifts of cash and other assets that are received with donor stipulations that limit the use of the donated assets, either temporarily or permanently, until the donor restriction expires, that is until the stipulated time restriction ends or the purpose of the restriction is accomplished, the net assets are restricted. As of December 31, 2020 and 2019 the Institute had \$37,816 and \$35,591 in net assets with donor restrictions, respectively.

(c) Support and Revenue – Contributions received and unconditional promises to give are measured at their fair values and are reported as an increase in net assets.

(d) Revenue Recognition – All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as net assets with donor restrictions support that increases those net asset classes. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. However, if a restriction is fulfilled in the same time period in which the contribution is received, the organization reports the support as net assets without restrictions.

Membership dues are recognized over the class sessions remaining from the time of receipt.

(e) Cash and Cash Equivalents – For purposes of the statement of cash flows, the Institute considers all highly liquid investments with a maturity of three months or less, when purchased, to be cash equivalents. Investments in money funds are considered to be cash equivalents.

(f) Accounts Receivable – The Institute solicits contributions from individuals, corporations, foundations, and businesses. Management periodically evaluates the accounts receivable and determines the need for an allowance for doubtful accounts. Management considers the Institution's past receivables loss experience, adverse situations that may affect the donor's ability to pay, and current economic conditions. The Institute expects all receivables at December 31, 2020 and 2019 to be received within one year and no allowance has been recorded for uncollectible amounts. Bad debt expense was \$-0- for the years ended December 31, 2020 and 2019.

(g) Deferred Revenue – Deferred revenue represents unearned membership dues received during the years ended December 31, 2020 and 2019. The Institutes policy is to allocate membership dues receipts ratably over the class sessions remaining from the time of receipt.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 1 – Organization and Summary of Accounting Policies (continued)

- (h) Property and Equipment – Property and equipment are recorded at cost for purchased items and market value at date of gift for donated items. It is the organization’s policy to capitalize acquisitions of property and equipment in excess of \$1,000. Depreciation is computed on the straight-line basis over the estimated useful lives of the assets which range from three to seven years. The Institute’s policy is to expense audio-visual equipment as it is purchased.
- (i) Income Taxes – The Institute is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code on all income other than unrelated business income. Accordingly, no provision for income tax has been provided in the accompanying financial statements. The Institute has been classified as an organization that is not a private foundation. In September 2000, the Institute elected 501(h) status. This election allows the Institute to make limited expenditures to influence legislation. Lobbying expenditures incurred by the Institute are taxable if the Institute exceeds the permitted total. As of December 31, 2020 and 2019, the Institute had not exceeded its allowable lobbying expenditure amount and therefore is not liable for any excise taxes.
- (j) Uncertain Tax Positions – As of December 31, 2020, the Institute had no uncertain tax positions that qualify for either recognition or disclosure in the financial statements. The tax years subject to examination by the taxing authorities are the years ended December 31, 2017 through 2019.
- (k) Use of Estimates – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.
- (l) Concentration of Credit Risk – Financial instruments that potentially expose the Institute to concentrations of credit risk consist primarily of cash and cash equivalents and certificates of deposit. Cash equivalents and certificates of deposit are maintained at high-quality financial institutions, which at times may exceed federally insured limits, and credit exposure is limited to any one institution. The Institute has not experienced any losses on its cash equivalents or certificates of deposit.
- (m) Recently Issued Accounting Standards – In June 2018, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update No. 2018-08, Not-for-Profit Entities (Topic 958), which clarifies the scope and the accounting guidance for contributions received and contributions made. Specifically, the update assists entities in determining whether a transaction should be accounted for as a contribution or an exchange transaction. If a transaction is accounted for as a contribution, guidance in Subtopic 958-605 should be followed. Additionally, the update assists entities in determining whether a contribution is conditional. The Institute implemented this standard in the current fiscal year with no significant effect on financial reporting.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 1 – Organization and Summary of Accounting Policies (continued)

- (m) Recently Issued Accounting Standards (continued) – In 2016, the FASB issued Accounting Standards Update (ASU) No. 2016-02, *Leases (Topic 842)* which was subsequently amended by ASU 2018-11 in July 2018 and ASU 2020-05 in June 2020. The guidance in these ASUs supersede the leasing guidance in Topic 840, *Leases*. Under the new guidance, lessees are required to recognize lease assets and lease liabilities on the balance sheet for all leases with terms longer than twelve months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the income statement. The new standard is effective for fiscal years beginning after December 15, 2021, including interim periods within those fiscal years. A modified retrospective transition approach is required for lessees for capital and operating leases existing at, or entered into after, the beginning of the earliest comparative period presented in the financial statements, with certain practical expedients available. The Institute is currently evaluating the impact of their pending adoption of the new standard on its financial statements.
- (n) Financial Assistance – Financial Assistance consists of payment for scholarships and grants for George Mason University, support for George Mason University’s Fall for the Book Festival, and approved assistance to offset the cost of membership.
- (o) Advertising Costs – Advertising costs are expensed as incurred.

NOTE 2 – Functional Allocation of Expenses

The Institute’s operating costs have been allocated between program, management and general, and fundraising expenses based on direct identification when possible, and allocation if a single expenditure benefits more than one program or function. Expenditures that require allocation are allocated on either a personnel-cost or square-footage basis, whichever is more reasonable for the expenditure.

NOTE 3 – EIDL Advance and CARES Act PPP Loan Forgiveness

In April 2020, the Institute received a CARES Act Paycheck Protection Program (PPP) Loan of \$65,067. Based on certain performance requirements under the PPP issued as part of the CARES Act, the Institute is eligible for the loan to be forgiven. Although loan forgiveness has been requested but not yet been granted, the Institute believes all funds were properly spent under the grant guidelines and full forgiveness is expected. Accordingly, as of December 31, 2020, \$65,067 has been recorded as revenue.

In April 2020, the Institute received a Small Business Administration Economic Injury Disaster Loan (EIDL) Advance in the amount of \$10,000. The funds were used for qualified expenses under the advance guidelines and forgiveness for the loan was received.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

NOTES TO FINANCIAL STATEMENTS
(Continued)

NOTE 4 – Development Grant

In 2006, the George Mason University Foundation received a \$1,000,000 endowment from the Bernard Osher Foundation. Distributions from the endowment are available to the Institute for operating purposes, not including salaries and benefits for Institute staff, over the next several years. Annual distributions from the endowment are equal to the greater of half the endowment’s return or 5% of the endowment valued as of July 1st of the preceding year. Annual distributions received in 2020 and 2019 were \$37,692 and \$37,741 respectively.

In 2012, the George Mason University Foundation received an additional \$1,000,000 endowment from the Bernard Osher Foundation. Distributions from the endowment are available to the Institute for operating purposes, not including salaries and benefits for Institute staff. Annual distributions from the additional endowment are equal to the greater of half the endowment’s return or 5% of the endowment valued as of July 1st of the preceding year. Annual distributions received in 2020 and 2019 were \$54,474 and \$54,545 respectively.

NOTE 5 – Tax Shelter Annuity

The Institute makes available to all employees the opportunity to participate in a self-directed tax sheltered annuity as provided under Section 403(b) of the Internal Revenue Code. The Institute does not match employee contributions.

NOTE 6 – Depreciation

<u>2020</u>	<u>Cost</u>	<u>Depreciation Expense</u>	<u>Accumulated Depreciation</u>
Leasehold improvements	\$334,515	\$29,929	\$168,156
Furniture and fixtures	155,031	9,929	125,780
Website	38,600	-	38,600
Computer equipment and software	<u>3,683</u>	<u>474</u>	<u>1,573</u>
	<u>\$531,829</u>	<u>\$40,332</u>	<u>\$334,109</u>

<u>2019</u>	<u>Cost</u>	<u>Depreciation Expense</u>	<u>Accumulated Depreciation</u>
Leasehold improvements	\$334,515	\$30,120	\$138,227
Furniture and fixtures	178,327	10,560	139,147
Website	38,600	2,520	38,600
Computer equipment and software	<u>1,099</u>	<u>-</u>	<u>1,099</u>
	<u>\$552,541</u>	<u>\$43,200</u>	<u>\$317,073</u>

NOTE 7 – Donated Services-Teaching Services

The Institute received contributed teaching services from various sources, including George Mason University, in the District of Columbia metropolitan area during the years ended December 31, 2020 and 2019, valued at \$286,497 and \$287,721, respectively. These services are included in revenue and in contributed services expense in the accompanying financial statements.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

NOTES TO FINANCIAL STATEMENTS

(Continued)

NOTE 8 – Donated Services-Facilities and Maintenance-Affiliation with George Mason University

The Institute has a five year renewable affiliation agreement with George Mason University (Mason) which expires on June 30, 2022. Under this agreement Mason provides the Institute with facilities and services, on the same terms and conditions as are available to other Mason affiliates, including use of printing and copying facilities, design services, fund-raising advice, use of conference rooms and banquet halls as well as providing and maintaining space used by the Institute as its main location. These donated services and the use and maintenance of the facilities for the years ended December 31, 2020 and 2019 are valued at \$176,718 and \$219,704, respectively and are included in revenue and rent expense in the accompanying financial statements.

Mason encourages its faculty to assist the Institute with its teaching needs but does not require its faculty to participate. Participating faculty do not receive any payment or honoraria. Also, under this agreement, the Institute is allowed the use of an escrow account, whereby the Institute deposits funds with Mason and Mason uses the funds to reimburse itself for costs incurred by the Institute, such as printing and copying fees. In return for these services, the Institute agrees to continue to provide older persons with educational classes, award annual scholarships to the Mason foundation, assist Mason in its fund-raising activities and publicize Mason sponsored events that may also be of interest to its members in any print or electronic publications generated by the Institute.

NOTE 9 – Lease Commitments

The Institute has an operating lease for parking space at its Fairfax location which expires on August 31, 2022. The agreement requires quarterly payments of \$4,250 until the end of the lease. The Institute leases classroom space on a month-to-month basis. With travel and gathering restrictions implemented due to COVID-19, lease payments were not required during the second half of the year. Total rent expense paid during 2020 and 2019 was \$17,496 and \$57,780, respectively.

Future minimum lease commitments at December 31, 2020, are due as follows:

For the years ending December 31,

2021	\$17,000
2022	<u>12,750</u>
Total	<u>\$29,750</u>

NOTE 10 – Uncertainties

On March 11, 2020, the World Health Organization declared the outbreak of a coronavirus (COVID-19) a pandemic. As a result, economic uncertainties have arisen which are likely to negatively impact the Institute's membership fees, contributions and change in net assets. Other financial impact could occur though such potential impact is unknown at this time.

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

NOTES TO FINANCIAL STATEMENTS
(Concluded)

NOTE 11 – Liquidity and Availability of Financial Assets

The Institute has \$557,439 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditures. None of the financial assets are subject to donor or other contractual restrictions that make them unavailable for general expenditure within one year of the Statement of Financial Position date. The contributions receivable are subject to implied time restrictions but are expected to be collected within one year. The Institute monitors its liquidity so that it is able to meet its operating needs and other contractual commitments while maximizing the investment of its excess operating cash. The Institute has a goal to maintain financial assets on hand to meet 60 days of normal operating expenses, not including contributed medical services. On average, 60 days of normal operating expenses are approximately \$96,800. The Institute has the following financial assets that could readily be made available within one year of the statement of financial position date to fund expenses without limitations:

Cash and cash equivalents	\$585,255
Accounts receivable	<u>10,000</u>
Total	595,255
Less amount not available to be used within one year:	
Net assets with donor restrictions	<u>37,816</u>
Total Financial Assets Available to Use for General Expenditures Within One Year	<u><u>\$557,439</u></u>

NOTE 12 – Net Assets with Donor Restrictions

As of December 31, 2020 and 2019, the nature of the Institute’s net assets with donor restrictions consists of the following:

	<u>2020</u>	<u>2019</u>
Bernard and Barbro Osher	\$ 15,000	\$ 15,000
Future Planning	7,750	7,750
Landscaping	4,574	4,549
Facility Improvement	2,175	2,025
Audio and Video Upgrades	1,700	3,923
OLLI Players	200	-
Financial Assistance to Members	150	585
Member Services	-	1,259
Friends of OLLI General	<u>-</u>	<u>500</u>
Total Net Assets with Donor Restrictions	<u><u>\$ 31,549</u></u>	<u><u>\$ 35,591</u></u>

**OSHER LIFELONG LEARNING INSTITUTE
AT GEORGE MASON UNIVERSITY**

NOTES TO FINANCIAL STATEMENTS

(Concluded)

NOTE 12 – Net Assets with Donor Restrictions (continued)

Net assets were released from donor restrictions by incurring expenses, satisfying the purpose or time restrictions specified by donors as follows:

	<u>2020</u>	<u>2019</u>
Audio and Video Upgrades	\$3,923	\$ 1,718
Member Services	1,259	
Financial Assistance to Members	585	
Friends of OLLI General	<u>500</u>	<u>800</u>
Total Net Assets with Donor Restrictions	<u>\$ 6,267</u>	<u>\$ 2,518</u>

NOTE 13 – Evaluation of Subsequent Events

On January 26, 2021, the Institute's CARES Act Paycheck Protection Program (PPP) Loan was forgiven.

The Institute has evaluated subsequent events through October 25, 2021, the date which the financial statements were available to be issued.